

MINUTES

MEDICAL STAFF CAREER SERVICE BOARD MEETING  
Wednesday, 12 March 1958

Present: C/MS - Chairman . . . . . Dr. Tietjen  
DC/MS - Voting Member . . . . .  
C/PD - Voting Member . . . . .  
C/OD - Voting Member . . . . .  
C/TSD - Voting Member . . . . .  
Guest . . . . .  
AC/ASD - Acting Executive Secretary . . . . .  
Secretary to C/MS - Recording Secretary . . . . .

25X1A9a

1. Minutes of Previous Meeting

C/OD requested the Minutes of the Medical Staff Career Service Board Meeting of 5 March 1958 be amended to reflect the fact that Joseph [REDACTED] was due to return to Headquarters around 1 April 1958 for re-assignment to the position of Medical Technician at [REDACTED] rather than [REDACTED]. With this correction, the Minutes were approved.

25X1A9a

25X1A6a

2. Assignments

25X1A6a a. Medical Service Officer, GS-11, [REDACTED] Since [REDACTED] 25X1A9a the designee for this position, has recently undergone an operation necessitating his stay at Headquarters for at least a year, the Members considered another candidate for assignment to [REDACTED] A memorandum 25X1A6a was circulated to Division Chiefs requesting personnel under their supervision eligible for this assignment be queried and two individuals expressed interest in [REDACTED] GS-10, Physical Requirements 25X1A9a Officer; and [REDACTED] Medical Service Officer. With the 25X1A9a initiation of the Dependents Program in the near future, it is felt Mr. [REDACTED] services would be of more value at Headquarters for the next several months. Other candidates mentioned for the position are as follows: [REDACTED] 25X1A9a

[REDACTED] GS-11, Admin- 25X1A9a  
istrative Officer. The Acting Executive Secretary recommended the [REDACTED] to this position. The Members voted as follows: [REDACTED] S - [REDACTED] and C/PD - 25X1A9a  
[REDACTED] make the recommendations of the Board under advisement.

25X1A6a b. Medical Technician, GS-9, [REDACTED] The Acting Executive Secretary recommended the assignment of [REDACTED] GS-6, Medical Technician, 25X1A9a to this position; the Board Members concurred in this recommendation.

3. Promotions

a. [REDACTED], GS-8, Medical Technician. The Acting 25X1A9a  
Executive Secretary reviewed a request for consideration of promotion

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25X1A9a of [REDACTED] to GS-9. After assuring the Members that this promotion would not restrict the promotion of other GS-8 Medical Technicians  
25X1A9a who were rated above [REDACTED] by the Competitive Evaluation Panel and the Career Service Board, the Acting Executive Secretary recommended approval of this promotion; the Members concurred.

25X1A9a b. [REDACTED] GS-6, Medical Technician. A request for promotion of [REDACTED], as initiated by the Medical Officer at [REDACTED] 25X1A6a was reviewed. The Acting Executive Secretary noted the fact that Mr.  
25X1A9a [REDACTED] was assigned overseas before the Board adopted the policy of promoting technicians prior to such assignment. In view of this, C/MS asked  
25X1A9a if [REDACTED] should not be promoted to GS-8 at this time. However, the Acting Executive Secretary pointed out that, if this were done, he would  
25X1A9a become senior to [REDACTED] GS-7, Medical Technician, who has been at the Station a longer period of time and who is eligible for promotion to GS-8. On recommendation of DC/MS, the Board voted to notify the field by dispatch that the request for promotion be changed to GS-8, explaining the reasons involved, and requesting a reply by cable. The Acting Executive Secretary will prepare such a dispatch.

25X1A9a c. [REDACTED] GS-3, Clerk-Typist. The Members approved the promotion of [REDACTED] to GS-4 as recommended by C/TSD.

4. Review of Fitness Reports

The Board noted the receipt of Fitness Reports on the following personnel:

25X1A9a [REDACTED] -9, Medical Technician  
[REDACTED] GS-8, Medical Technician

5. Review of Training Evaluation Reports

25X1A9a The Training Evaluation Report on [REDACTED] GS-3, Clerk-Typist, who recently completed the Clerical Induction Course, was briefly reviewed by C/OD.

6. Directed Assignments

The Acting Executive Secretary recommended the subject of Directed Assignments be referred to the Administrative-Technician Advisory Panel for their comments since this Panel represents that segment of Medical Staff personnel most vitally concerned. Since the Members were unable to reach a unanimous decision on this matter, C/MS asked that the entire subject be held in abeyance for discussion at a Meeting in the near future.

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Distribution:

- Orig - C/MS
- 1 - DC/MS
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